



Gosford City Council

Active Open Space

Sportsground Information Booklet

Handy information to assist you through-out your season



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Introduction

Welcome to the Gosford City Council Sportsground Information Booklet.

The purpose of this booklet is to assist clubs and associations by providing answers to many of the frequently asked questions raised throughout the season.

Council would welcome any comments on how this booklet can be improved to assist your club. Contact details for this are shown at the end of the booklet.

Should you have any questions or problems throughout your season, please contact Council's Sports Booking officer on **4325 8486**.

Good luck for your upcoming season.



Seasons

Council operates a 6 month season for summer and winter sports.

The Winter Season commences on the first full weekend in April annually and concludes on the 3rd last weekend of September annually including all final series games.

The Summer Season commences on first full weekend in October annually and concludes in March annually.

Grounds are closed and are unavailable for use in between seasons for maintenance.

Grounds Allocation

In order to be allocated grounds, Sporting Associations are required to submit an Seasonal Bookings.

This form is available on Councils Website at:
<http://www.gosford.nsw.gov.au/arts-culture-and-recreation/parks-playgrounds-reserves/event-bookings> . Alternatively application forms are available by contacting the Sports Booking Officer on **4325 8486**.

Completed forms are to be received by the Active Open Space office by the 1 May for the summer season and by the 1 November for the winter season. Applications received after these dates will not be considered.

Governing bodies are responsible for the completion and submission of all applications. All sections of the application form are to be completed and must include up to date Public Liability Insurance. The certificate of currency must show the details of the Associations \$20 million public liability policy and must list Gosford City Council as an interested party.

All applications are subject to approval by the Gosford City Sports Council at the allocation meetings in February (Winter) and August (Summer) each year.

After the allocation is approved by the Gosford City Council, a booking application form must be filled out and payment of fees submitted to Council.



Booking Procedures

It is the responsibility of each Sports Association to make bookings on behalf of its member clubs. Council will not accept applications from individual clubs unless no Central Coast Association exists, or special arrangements have been made.

While Council will endeavour to meet all reasonable requests there is no guarantee that sufficient sportsgrounds will be available to satisfy all user demands. It is the responsibility of the Association / Club to make alternative arrangements should the requested sportsgrounds be unavailable. In general, traditional ground users will be given preference for requested grounds for each season.

All seasonal bookings are to be made on Council's official application form - Application for use of: Active Recreation Area. This form is available by contacting Council's Active Open Space on 4325 8486.

Changes made to the initial seasonal booking must be made in consultation with Council by the Association. This does not include wet weather cancellations. Refer to page 8 for wet weather procedures.

Pre-season Bookings

Associations / Clubs should not presume that pre-season activities will be automatically available on Council sportsgrounds.

Associations may be able to book grounds not already in use for seasonal sport finals or necessary maintenance.

Trial games and grading requests must be made in writing at least two weeks prior to the desired dates. Requests can be posted or sent by facsimile. Please note: Goal posts, cricket pitches and field markings are unlikely to be available prior the start of the season.

Should a club wish to use portable goals they must be provided by the user Association / Club, be safely secured to the ground and must be removed from the sportsground at the end of each day. All goal posts must meet the Australian Standards.

Fields, where available, will only be marked and goal posted for pre season trial games if the game(s) involves a team from outside the Central Coast region. A fee for line marking may apply.

Enquiries can be made by Association's to Council's Active Open Space.

Pre-season Training

Pre-season training is available for clubs under certain conditions.

Pre-season training activities are identified as non-contact, fitness activities only. Ball skills are included but not pre-season or Trial games. These activities do not include the use of floodlights.

- Pre-season training is only available during the period exactly **one month before the start of the official season** (ie winter season = 1 March and Summer Season = 1 September)
- All pre-season training must be booked through Council (by Associations on behalf of clubs) and only occurs with Council permission.
- Clubs must respect the rights of the current users of the grounds. Current seasonal bookings will take precedence over fitness activities.
- Under the Central Coast Sportsground Management Guidelines pre-season training is not allowed on Council sportsgrounds under certain conditions. Passive reserves may be made available in place of sportsgrounds.
- Players must wear sandshoes/running shoes. No footwear with studs/sprigs are permitted.
- Players must conduct running sessions on the perimeter of ovals, away from the cricket pitches/diamonds/goal mouths etc and inner grounds.
- No permanent posts are to be erected. This will be performed by Council prior to the start of the season unless otherwise arranged.
- No line marking must be undertaken..
- Clubs/Associations should not approach in-season users to arrange use of grounds for pre-season training - all pre-season training enquiries should be directed to Council via the Association or governing body.

Clubs found to be causing damage to the oval will have their pre-season allocation cancelled by Council.

It is essential that under no circumstances will pre-season training occur during times of wet weather.

Sportsground Closures - Wet Weather

For all training, competition and pre-season trial game purposes the hirer of the grounds is responsible for the closure of the ground due to the effects of wet weather. Council may also make a determination in relation to ground closures for trials, casual usage and training.

Where a sportsground is deemed closed, this means the sportsground is closed for all activity with no exceptions.

Where a sportsground is deemed open at the discretion of club/ association, this means the sportsground is available for approved activities providing a thorough inspection and risk management checklist has been carried out by association or club executive/committee. Coaches / players / parents should contact their club committee to ascertain current status of a sportsground.

If there has been significant rainfall, or there is rain forecast during your approved activity, it is the responsibility of the hirer to assess the sportsground regularly throughout your activity and make informed decisions about the ground status.

Where a sportsground sustains damage as a result of poor decision making, the hirer may face fines and/or remediation costs.

In addition, a sportsground may be closed indefinitely (with no alternate facility) following poor decision making because of Work, Health & Safety (WH&S) risks.

Where grounds are shared between two codes, the code with competition allocation or main ground usage will be responsible for determining whether the ground is suitable for play.

For additional information: please visit Gosford City Council's website



Sportsground Special Events

Council classifies any event outside approved training or competition as a Special Event. All special events require clubs and associations to submit a special event booking application. Council approval must be obtained for all special events.

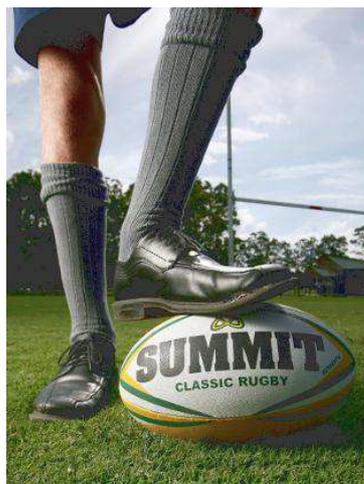
Special Events include: sporting presentation days, fetes, carnivals, festivals, community celebrations, promotions, displays, filming, photography, sporting gala days, aquatic, surfing events, regattas, entertainment and fireworks.

Final Series matches, State and National Titles and Special Cup games are classified as Special Events due to the increased planning and resources required. Regular sporting competition days are excluded unless they involve the erection of amusements and structures.

Associations / Clubs wishing to undertake a special event must complete a Council Event Booking Application Form which is available from Active Open Space on **4325 8486** or on Councils website at <http://www.gosford.nsw.gov.au>

All sections of the form must be completed and returned to the Active Open Space at least eight (8) weeks prior to the event date.

Associations / Clubs wishing to use a sportsground other than the ground which they were allocated for the season must negotiate with the existing users to determine a suitable time.



Floodlights

Should floodlight globes or fixtures fail to work, or require redirection/refocussing, please contact Council's Sports Booking officer to arrange repairs.

At the conclusion of the season, Council would appreciate users checking all floodlights for problems and contacting Council immediately. This will allow Council to attend to any repairs and ensure the floodlights are repaired for the following season.

For reasons of efficiency and economy, Council may carry out replacements of blown light bulbs or damaged fittings only when a number of repairs are required. This generally means that it may take up to 6 – 8 weeks for repairs to be carried out. Should clubs request an urgent replacement, they will be required to pay for the special equipment (currently \$2,000).

Night competitions will only be permissible on certain fields. Please contact Council's Booking Officer for further clarification.

If lights are on when they are not required or amenity lights are permanently on, please contact Active Open Space to have the timers adjusted.

Field Markings

Council will undertake the official field marking once at the beginning of the season. Thereafter it is the responsibility of the Association / Club to maintain the line marking throughout the season.

The use of diesel, sump oil, herbicides or "Round Up" on Council sportsgrounds is strictly prohibited. The line marking fluids approved for use are Promura, Super turf, Omnycarb or Fountain.

Sportsgrounds are not to be marked for pre-season training or games without Council's written approval.

Please note: Unless contact is made grounds will be marked out by Council as per the previous corresponding season. Any changes to the layout of any fields must be made in writing from the relevant Association for consideration by Council, at least three months prior to start of season.

Continued

PLEASE NOTE: Where the dimensions of playing fields are changed, it is the responsibility of the club / Association to provide goal posts to meet the new requirements as set out by the governing body.

Canteen Usage

Associations / Clubs using sportsground canteens must ensure that the canteen is left clean after each usage in accordance with NSW Health Food Safety Standards. This includes wiping of all counters/surfaces, sweeping and mopping of floors after each use.

For Food safety standard please refer to:

http://www.foodauthority.nsw.gov.au/Documents/local-government_pdf/food+handling+guide+--+temp+event.pdf

Associations / Clubs are to ensure that all equipment and food / drinks are kept secure due to the possibility of other clubs utilising the canteen facility.

Additionally, it is the responsibility of the ground hirer to have contents insurance to cover any Club goods or equipment stored in any recreation buildings.

All electrical equipment used must be tested and tagged as per the Work Cover Code of Practice and will be inspected for compliance with non compliance notices distributed to clubs / associations.

Gas cylinders are not to be stored within Council buildings.



Any gas bottles found in a Council building will be removed immediately. Fines can be applied.

Sale of Alcohol

Liquor Licensing

Clubs can apply to NSW Office of Liquor, Gaming & Racing for a liquor licence to enable clubs to sell alcohol at sporting events.

Clubs must seek Council's approval through their Association **at the time** of making application to the NSW Office of Liquor, Gaming & Racing for a liquor licence.

In order to be considered for approval Clubs should be registered with the Good Sports organisation which is an initiative by the Australian Drug Foundation to assist Sporting Organisations to implement responsible alcohol management practices. Involvement with the organisation is free and will assist your club to manage alcohol responsibly and provide a safe environment for your members and visitors. In turn this creates a more positive community image of the club, encouraging more people to become involved thus generating more diverse streams of revenue for the club. Information is available at <http://www.goodsports.com.au/>

A full copy (all pages) of the NSW Office of Liquor, Gaming and Racing Liquor Licence Application Form MUST be PROVIDED to the Manager, Active Open Space including all event dates, RSA license details of Licensees and persons serving liquor, purpose, venue and location, start and end time of the function, and start and end time of liquor being sold. Without this information Council will not support your application.

It is the responsibility of the licensee and the clubs/association to ensure compliance with liquor laws and RSA principles in particular, responsible service that does not encourage excessive drinking and abuse of alcohol.

Liquor may only be sold at the function for which the licence was approved, or at other functions approved by the NSW Office of Liquor, Gaming & Racing.

All liquor must be consumed on the licensed premises—ie; the place where the function is being held. Liquor cannot be taken away from that place. Clubs must have a designated fenced area that is separate from the main area.

Continued

Liquor may be sold for up to 30 mins before the function starts, and up to one hour after it finishes or 3.00am, whichever is the earlier.

Signs must be displayed at bars and counters advising that it is an offence to sell liquor to, or obtain liquor on behalf of a minor.

The licensee must ensure that the Section 632 signs are covered for the duration of the event and are uncovered on completion of the event.

Consumption Only

If clubs wish to consume or supply alcohol at events (but not sell alcohol), then clubs need to complete Council's Application for a Permit to Consume Alcohol. This permit can be obtained from Council's Open Space & Leisure Services.

Under NO Circumstances does Council allow the sale or consumption of alcohol:

- **during training**
- **During ANY junior events.**

NB: NO provision for sale or consumption of alcohol is permitted until formal approval has been received from Council.



Waste Management

Provision, emptying and removal of extra litter bins is the responsibility of the hirer. Council will supply a minimum number of litter bins only.

To minimise vandalism, additional litter bins not on a stand are to be locked up in change rooms/ toilets at the closure of each days activities. The hirer is required to place litter bins outside the night prior to garbage collection and lock them away on the day of emptying.

To be advised of collection days, please contact Council's Waste Services on **4325 8817**.

Associations / Clubs using sportsgrounds are responsible for ensuring grounds are left clean and clear of litter after each use. Special attention should be given to clearing small rubbish such as lolly wrappers and cigarette butts. Associations / clubs will incur a cleaning fee if sportsgrounds are left in an unacceptable condition.

When the grounds garbage bins are full, additional rubbish can be collected in rubbish bags and stored in the change rooms. The club is then responsible for notifying Council, on the next business day, of the additional rubbish for collection.

Electrical Requirements

Where flexible extension cords are used to provide power, a core balance earth leakage circuit breaker having a rated tripping current not exceeding 30ma shall be installed at the first point of supply to protect the equipment and the user.

Double adapters and 3 pin plus adapters (piggy back) are NOT to be used.

Flexible extension cords shall be supported above the ground so as to provide clear access for personnel. This does not apply within a distance of 2 metres from where the power is to be used.

Further information on Council's Electrical requirements may be obtained by contacting Council's Electrical Section on **4325 8452**.



All electrical equipment used must be tested and tagged as per the Work Cover Code of Practice and will be inspected for compliance with non compliance notices distributed to clubs / associations

Keys

The number of keys required by the Association / Club for each sportsground should be indicated on the application form. Council will provide a maximum of 4 keys for each club. These keys must not be duplicated.

Keys are to be collected by an Association representative from Council's Sports Booking Officer at Erina Depot. Please call **4325 8486** once approval of seasonal bookings has been given to arrange collection of keys.

Keys must be returned within one week after the end of the season.

Lost or unreturned keys will be charged at \$500 per key.



Liaising with Council

Only one designated person from each association should liaise with Council on issues associated with the use of Council sportsgrounds.

In situations where urgent and immediate maintenance is required on Council sportsgrounds, the Team Leader Sportsgrounds should be contacted on **4304 4305**, during 7am – 3.30pm Monday through Friday or Council's After Hours Emergency Number on **4325 8222**. It is important that the After Hours number should only be used in urgent situations.

NB. Afterhours call out fees may be charged to club/Associations where the call out was not an emergency or if no fault is found in the equipment/supply.

Fees

Sportsground users will be charged the following fees:

Seasonal Sportsground fee - less than cost recovery
Use of Floodlighting - cost recovery only

Seasonal Sportsground fee:

Associations / Clubs incur a fee for use of sportsgrounds for training and competition.

The Seasonal Sportsground fee is classified into categories according to the type of sport being played. Hire fees are charged per marked field not per facility.

The Seasonal Sportsground fee allows clubs to use a sportsground on one day of the weekend (Saturday or Sunday) throughout the season. If both Saturday and Sunday are required there will be two seasonal fees charged.

Floodlighting:

Floodlights are only available a maximum of 4 nights per week with a minimum charge of 3 hours and charged hourly after that.

Associations / Clubs incur a fee for use of sportsground floodlighting. Fees are categorised by the lighting levels provided at each oval.

Electricity:

Fees are categorised by the amount of electrical items in your clubs possession and will be charged to the Association.

The fee as set out in Council's fees and charged is applied per season for 1-4 items and 5-8 items. Where a club/association require +8 items; consultation with Gosford City Council is required.

Accounts

The Council will invoice each Association for seasonal ground fees. The invoice will detail training and competition fees. Please do not make any seasonal payments until an invoice has been issued.

It is the responsibility of the Association to invoice clubs and make payments to Council. No fees will be accepted from clubs where an Association exists on the Central Coast.

Associations / Clubs may be able to obtain a refund for sessions cancelled due to wet weather. Claims must be received, in writing, within 7 days after the date of the day the refund is being requested for or they will not be accepted. Where clubs are claiming non-usage of grounds, a detailed satisfactory explanation for each occasion must be provided for consideration of a refund.

If a field is booked for Saturday and Sunday usage throughout, even if a club only utilises the field one of those days—they will be invoiced for 2. Block booking of fields is stopping other sporting groups, social and schools from booking fields, therefore if you book it, you will be invoiced for it.

Should you have a problem with your account please contact Council's Active Open Space on **4325 8486**.

Any Association who has not paid their invoices will not be allocated any future use of Council grounds.

End of Season

To assist with the effective change over of seasons, it is the responsibility of the Associations to notify Council's Sports Liaison Officer (**4325 8486**) on a weekly basis at finals time, when fields are no longer required for the rest of the season.

Keys are to be handed back to Council no later than 3 weeks after the conclusion of the season.

Conditions of Use for Council Sportsgrounds

Council operates a 6 month season for summer and winter sports

The hirer must leave sportsgrounds including the amenities in a clean and tidy condition upon completion of activities immediately after each usage. The cost to clean or restore any damage to a sportsground or any facilities as a result of activities is to be borne by the hirer.

Council requires a copy of the hirer's public liability insurance policy and certificate of currency (min. \$20,000,000 cover) one week prior to the commencement of the season or first use.

The hirer is required to undertake/complete a risk assessment and inspect all playing surfaces prior to the commencement of play to ensure the surface is in a safe condition for use. This applies for each training and competition session. Playing surfaces deemed unsafe must not be used until repaired. Club/Associations are to notify Gosford City Council the next business day of any faults. For urgent issues, please contact Council's Afterhours service on 4325 8222 immediately.

The hirer is required to report all problems and damage on sportsgrounds that require attention by council to Council's Ovals Superintendent as soon as practicable.

Activities are to cease at the specified booking time at the latest unless another time is approved.

Noise levels are to meet Environment Protection Authority requirements.

No glass bottles / containers are permitted on Council Sportsgrounds. The consumption of alcohol is permitted within a building at a sportsground subject to the issuance of a Functions Licence from the Licensing Police. Under the Liquor Act 1982 Section 114 (4) a person shall not give or sell alcohol to a person under the age of 18 years. Secondary supply laws apply to all people who may be at the venue, both the user and all spectators in attendance. Organisers must ensure that the Section 632 sign at the ground, prohibiting the consumption of alcohol, is covered for the duration of the event.

The hirer has no authority to sub-let any part of the sportsground.

Any temporary fencing must have written approval from the Manager of Active Open Space and must adhere to the following conditions: -

- All star pickets are to be capped
- Flagged bunting is the preferred method of connecting star pickets
- Roping off fields must only occur shortly before the commencement of competition and must be taken down immediately after event.

Rope must be adequately highlighted by brightly coloured ribbon and long enough to be highly visible, tied at no less than one meter along the full length of rope.

Under no circumstances are star pickets and ropes to be left up overnight or unattended on the playing fields.

Contact with Council's Ovals Superintendent must be made to determine the location of irrigation. Any damage to irrigation will be charged to the hirer.

The sale of food and drinks is to comply with Council's Health Services Section regulations. All food stalls are to be licensed by Council.

The hirer is to be responsible for the safe and orderly behaviour of any audience attracted by the activities provided. The hirer must take suitable precautions to ensure the safety of the spectators and must endeavour at all times not to disturb or inconvenience the general public.

The location of all temporary structures including stage, portable toilets or temporary fences must be to the approval of Council's Active Open Space Manager or representative.

Fires must not be lit on sportsgrounds.

Advertising signs require the written approval of Council and will be in accordance with the relevant code.

Motor vehicles are not permitted on grassed areas unless specifically authorised by Council's Active Open Space.

Modifications or alterations to any facility on the sportsground will not be permitted without approval of the Active Open Space Manager or representative.

To assist with the wear and tear of our cricket pitches can you please ensure that they are avoided at all times. Under no circumstances are there to be structures to be set up on the wicket area of Council grounds.

No Smoking Policy

Gosford City Council adopted a policy in March 2005, 'No Smoking Policy - Public Places and Council Owned Land' A5.08. The policy addresses the ways in which Council will reduce harm to the community from passive smoking through the introduction of smoke free sportsgrounds in Gosford City Council.

The *Tobacco Legislation Amendment Act 2012* was passed by the NSW Parliament on 15 August 2012. the *Smoke Free Environment Act 2000* has been amended to ban smoking in the following outdoor places from 7 January 2013;

- Within 10 metres of children's play equipment in outdoor places
- Spectator areas at sportsgrounds or other recreational areas used for organised sporting events
- Within 4 metres of a pedestrian access point to a public building

Council has declared smoke free zones in the following areas:

- Within 10 metres of all children's play areas and facilities for the use of children.
- All playing fields, sporting grounds, recreation reserves, beaches and foreshore reserves.

All Associations and Clubs using Council's sportsgrounds are obliged to respect the No Smoking Policy and the *Tobacco Legislation Amendment Act 2012*.

A No Smoking Policy template and support information can be supplied by Council to assist Associations and Clubs in adhering to Council's No Smoking Policy and the legislation. Please contact Council's Recreation Officer on 4325 8430 for further information

Voluntary Work

Associations / Clubs with volunteers undertaking any capital works on Council's sportsgrounds must ensure they comply with Council's Work Health and Safety requirements. A copy of all relevant certificates of any person undertaking such duties should be provided to Council prior to any works commencing. Contact Council's Active Recreation Officer on 4325 8430

If any ground users are regularly undertaking voluntary work on Council's grounds, they must contact Council to discuss undertaking Council's OH&S Induction.

All major works on Council grounds require prior approval from Council. Please contact Council's Active Recreation Officer on 4325 8430.

Playing of recorded Music

If you perform live music or play CDs, the radio or a television on Gosford City Council sportsgrounds you will be required to hold the necessary licenses.

There are two different licenses that you may need to be aware of:

APRA

APRA is a non-profit copyright collecting society that collects and distributes fees for the public performance and broadcasting of music. Money is distributed twice-yearly to APRA's members, who are composers and music publishers.

You will need an APRA licence if you:

- perform live music or play CDs, the radio or a television in your business or otherwise in public you will need a licence from APRA covering the musical works and lyrics.

Additional information is available at: <http://www.apra-amcos.com.au>

PPCA

PPCA is a non-profit collecting society that licenses the public performance of sound recordings on behalf of its members, who are record companies. PPCA also distributes part of the income to performing artists.

You will need a PCCA license if you play recorded music (such as CDs) in public.

Additional Information is available at: <http://www.pcca.com.au>

Grants and Programs

A number of grants are available that provide financial support to Clubs wishing to undertake capital improvements to facilities and for representative training and competition. Some of these grants are listed below. Clubs are required to contact Council's Active Recreation Officer **prior** to making any application that will involve construction of any works on a Council sportsground for advice and approval.

NSW Department of Sport and Recreation – Facility Grant Program replacing the Capital Assistance Program

This grant provides financial assistance for the development of local sporting and recreation facilities.

Closing date for the program is approximately June 30 annually.

Application forms are available by contacting the Department of Sport and Recreation Central Coast Office on **4362 3184** or visiting www.dsr.nsw.gov.au

The Department of Sport and Recreation provides a number of other grants, please check the Department's website regularly for further advice.

Gosford City Council Recreation Assistance Program

This program provides financial assistance by the way of dollar for dollar funding to assist and allow the sporting and recreation community to identify and participate in meeting their own needs.

The eligible projects range from capital works and ground improvements to equipment and protective structures or clothing.

Applications are open to Gosford City Council residents and extend to Central Coast regional bodies / facilities.

The closing date for the grant is mid March annually.

Application forms are available from Gosford City Council in December each year.

Grant funding is not available for any projects that are already complete.

Developing And Recognising Talent (DART) Program

The Developing and Recognising Talent (DART) sponsorship program supports residents of Gosford City LGA to represent Gosford in sporting and cultural pursuits.

It provides assistance to Gosford City residents who have been selected by a national, state or regional body to participate in a recognised sporting or cultural event.

For further information, please visit Grant programs on Council's website.

GCSC Sporting Sponsorship

This program provides financial assistance to individuals participating in sporting events and training of a state or national level.

Applicants must be Central Coast residents and be a registered player from a club in the Gosford City area.

Application forms are available from Gosford City Sports Council.

Council provides information on a wide range of grants which can be viewed at the Council website www.gosford.nsw.gov.au

Young people at Risk in Sport (YaRiS)

Young People at Risk in Sport (YaRiS) aims to increase participation in sport on the Central Coast by providing opportunities for families who would normally be hindered by socio-economic status to commit to a long term membership to a team.

Sport has the potential to play a positive role in relation to providing opportunities to assist youth in making positive healthy decisions in their life.

The YaRiS program is an initiative of Gosford City Council, NSW Department of Family and Community Services and Uniting Care Burnside.

It relies on the support of local sporting organisations for the success of the program.



Sun Safety

Sports clubs and associations are encouraged to provide sun protection for the health and safety of participants and spectators. Sun safety is important all year around, even the winter months, when the UV index is 3 or above.

You can reduce the risk and meet your duty of care for everyone involved in your sport, by taking simple steps to keep your sport sun safe:

- Develop a sun safety policy which encourages the use of sun protection such as hats, protective clothing, shade, sunscreen and sunglasses. Download a sample policy from the Sport and Recreation section of www.cancerCouncil.com.au/sunsmart
- Scheduling competitions and training to avoid the middle of the day (peak UV times 10am – 2pm) where possible
- Make use of shade – provide or encourage people to bring along their own shade or borrow a Sun Smart marquee from Council. Ph: 4325 8351
- Broadcast sun safety reminders over the PA system (The Sun Sound is a short, catchy jingle to remind people to be sun smart and can be played over PA systems. Download from sunsound.com.au or email sofiap@nswcc.org.au for a CD and promotional material)
- Display sunscreen pump packs for use by participants
- Promote the sun safety message through your newsletters and mail outs



Gosford City Sports Council

Gosford City Sports Council (GCSC) is the representative body for the City of Gosford. It is made up of representatives from each sporting association.

The GCSC is responsible for recommendation of seasonal ground allocations, administration and recommendation of grant programs and provide a voice to Council on relative sporting issues.

The GCSC meets the first Thursday of every second month Mt Penang. The meeting starts at 7:30pm.

For any further information on the GCSC please contact the committee secretary, Mrs Diane Dales.

Any correspondence to the GCSC should be addressed to:-

Gosford City Sports Council
PO Box 1223
GOSFORD NSW 2250

Contacts

Should you require clarification on any issue this information booklet has dealt with, or want further information please direct your question to the relevant Council Officer listed below:-

Sports Bookings Officer

Ph: 4325 8486

(Allocations and bookings, floodlighting, line marking, special events, vandalism, building and electrical maintenance enquiries, and general enquiries)

Active Recreation Officer

Ph: 4325 8430

(Grants, policy, facilities, disputes, skate clinics and general enquiries)

Co-Ordinator Active Open Space

Ph: 4325 8426

(Capital works, proposals, policy enquiries)

Team Leader - Sportsgrounds

Ph: 4304 4305

(General maintenance enquiries except building and electrical maintenance)

Waste Services Officer

Ph: 4325 8817

(Waste management enquiries)

After Hours Emergency

Ph: 4325 8222

All written submissions should be posted to:-

Gosford City Council

Active Open Space

PO Box 21

GOSFORD NSW 2250

Or emailed to:-

openspaceandleisureservices@gosford.nsw.gov.au

For further information please do not hesitate to contact
Gosford City Council's Sports Booking Officer on 4325 8222.

Prepared by Gosford City Council, 49 Mann St Gosford NSW March 2015.

