

CIRCULAR

Thursday 10 May 2007

07/04

PROOF OF IDENTITY REQUIREMENT AND COMPLIANCE WITH CHILD PROTECTION LAWS

This is to advise that it is now a requirement for all Clubs and Associations to check proof of identity of all paid employees and volunteers where there are children aged Under 18 years involved in the club or association.

This notification is effective immediately.

PAID EMPLOYEES

Clubs and Associations are required to witness **100 points** of proof of identification for paid employees who work with children or hold a position of authority with a club or association.

Proof of identity should be checked at the same time the paid employee signs the following forms:

- Prohibited Employment Declaration http://www.kids.nsw.gov.au/uploads/documents/wwcc_form4.pdf
- Background Check Consent Form http://www.kids.nsw.gov.au/uploads/documents/wwcc_form5.pdf

VOLUNTEERS

Clubs and Associations are required to witness a Drivers Licence or form of identification with a value of 40 points or more for volunteers who work with children or hold a position of authority with a club or association.

Proof of identity should be checked at the same time as the volunteer signs the following form:

- Prohibited Employment Declaration http://www.kids.nsw.gov.au/uploads/documents/wwcc_form4.pdf

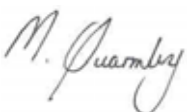
PROOF OF IDENTITY GUIDELINES

Industry proof of identity guidelines are attached for reference.

COMPLIANCE WITH THE CHILD PROTECTION LAWS

All clubs and associations with players aged Under 18 years are required by law to comply with all requirements of the Working With Children Check.

For more information on these requirements visit www.kids.nsw.gov.au or phone 1300 366 407 or contact the Football NSW Member Protection Helpline on (02) 8814 4402.



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